

Minutes of Scottish Country Dance Club of Canberra Committee Meeting – 4 February 2018

- **Present:** Barry Longstaff, Kate Armstrong, Bruce Clark, Cathy Jones, Michael Phillips, Derek Synnott (Black Mountain Reelers Club section), Jenny Atton

Apologies: None

Meeting opened at 3.00pm and was held at 50/29 Thynne Street, Bruce

General Business

1. ABN

Bruce questioned his continuing to be the registered contact person for the Club's ABN with the Australian Business Registry having ceased to be a committee member. The Australian Business Registry require a person's name and street address. Whether to retain the Club's ABN at all or pass registered contact to another nominated person was discussed. Cancellation of ABN had been researched before the meeting and the cancellation process is likely to be onerous. It was agreed that the Public Officer was a good candidate to be nominated, provided that if and when the Public Officer changed, the Committee ensured that the Australian Business Registry was informed.

- **Bruce will confirm that acceptable to the current Public Officer, Peter Bloomfield Complete**
- **Bruce to arrange for amendment of SCDCC registration to include Peter Bloomfield's name and private address on the register in lieu of Bruce's name and address currently recorded with Australian Business Registry**
- **Jenny will add a task to the Secretary's role to be developed to ensure Business and Industry Licensing, ACT Government (for annual generation of 'Incorporated Association Extract – ACT') are informed if the Public Officer changes' (see Agenda Item 3 here) Complete**

2. Proposed Calendar of Events

Bruce said that up to 8 new dancers have enrolled for the U3A New Dancers Morning Class on Thursdays, and that there was a need and appetite for New Dancers Dances to help new dancers get used to socials.

The following dates were proposed for this year (see Other Business for Dance Competition details):

	Saturday	
➤ New Dancers Dance	2 June	afternoon
➤ Dance Competition: dances submitted	31 July	
➤ Dance Competition: dances evaluated	14 September (August/September)	
➤ Dance Competition: dances completed in final form	5 October (early October)	
➤ New Dancers Dance Halloween	27 October	afternoon
➤ End of Year Social	8 December	evening

The date of the AGM will be defined by Barry and Kate and is dependent on completion of audited books.

- **Bruce will explore the New Dancers Dance dates with the Canberra Scottish Fiddlers**

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- **Bruce will provide Belconnen Social Class monthly dates to Jenny to add to draft online Calendar *Complete***

3. *Committee Membership*

Barry and Kate reiterated their decision not to stand again for executive Committee roles however they are both willing to serve as ordinary committee members. Derek expressed an interest in an executive role, and Bronwyn Beechey as an ordinary committee member. (Clarification of role interested in provided as *Post Meeting Note* by Bronwyn)

It was agreed that a summary of tasks for each executive role should be written and made readily available to dancers eg printed copy on class signing-in table, via email Club membership group.

- **Barry, Kate (*Complete*) and Jenny (*Complete*) to write task summary for all roles *Started***
- **Jenny will compile a task list for the Club for each executive role, agree and make readily available**

Other Business

Succession Planning

Although Bruce intends to retire from teaching in the next few years, he does not anticipate retiring this calendar year. However, he has an opportunity to spend up to 6 months overseas in 2019 he is considering. Bruce plans to continue to encourage volunteers to teach this year.

Bruce described the two key aspects of his teaching approach which need to be considered. These are leadership and direction (eg inclusive, striving to ensure no dancer is left sitting out), and practical teaching.

Various options were discussed including the development of new RSCDS-qualified teachers, informal teaching and calling by dancers attending class, and teacher team combinations. There is a need to draft what the committee thought they wanted a teacher/leader to aim for in the class to focus attention on how committee would like to see its activities managed, and to help inform the selection of a new teacher(s) once Bruce retires.

- **Derek to draft, for committee review, what the committee thought they wanted a teacher/leader to aim for in the class to focus attention on how committee would like to see its activities managed, and to help inform the selection of a new teacher(s) once Bruce retires.**

Dance Competition

Derek suggested running a new dance competition where dances would be devised, evaluated and the winner completed ready to be taught and danced at the End of Year Social in December. The idea was agreed and a timetable of activities that needed to be completed was proposed.

- **Kate will provide details and guidelines of the established dance competition run at the National Folk Festival see <http://www.tsdav.asn.au/dance-competition/dance-composers-competition> *Complete***
- **Derek will develop a summary of the dance competition ready to publicise**

The meeting closed 4.50pm